

**BOARD OF HOUSING AND COMMUNITY DEVELOPMENT  
MEETING  
July 20, 2015  
Richmond, Virginia**

Members Present

Mr. Rick Witt  
Ms. Susan Dewey  
Ms. Patricia Shields  
Mr. Tommy Shields  
Mr. Shekar Narasimhan  
Mr. John Ainslie  
Mr. J. P. Carr

Members Absent

Mr. Anthony Clatterbuck  
Mr. Roger McLellon  
Mr. Steve Semones  
Mr. Robert Kaplan  
Mr. Robby Dawson  
Mr. Brian Mullins  
Mr. Jim Petrine

Call to Order	Mr. John Ainslie, Vice Chairman of the Board of Housing and Community Development, called the meeting of the Board to order.
Roll Call	The roll was called by Ms. Elizabeth Rafferty of the Department's Policy Office. Ms. Rafferty reported that a quorum was not present for the meeting.
Public Comment	There was no public comment.
Approval of Minutes	No action taken.
Elections	No action taken.
Whole House Ventilation Memo to Code Officials	Mr. Emory Rodgers reviewed a memo sent to Code officials providing guidance on code requirements specific to whole house ventilation requirements, specifically those related to the "exhaust only" method. A group of stakeholders was convened and consensus was reached on concerns surrounding exhaust method and supply method. It was also agreed that further clarification of these provisions of the code would be needed during the 2015 code update cycle.
2015 Regulatory Cycle Tentative Schedule	Mr. Emory Rodgers reviewed the proposed 2015 regulatory cycle tentative schedule. There was no action taken.
Amusement Device Committee	Mr. Emory Rodgers presented a recommendation for the appointment of a code enforcement representative to the Amusement Device Technical Advisory Committee. There was no action taken.

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VHDA Report	Ms. Susan Dewey, Executive Director of the Virginia Housing Development Authority, reported on the two home ownership programs that were launched, Mortgage Credit Certificates and the Down Payment Assistance Program for first-time home buyers. Ms. Dewey provided an update on the low-income housing tax credit program.
VFSB Report	Mr. John Ainslie reported on the formation of the Railway Safety Taskforce in response to the train derailment in Lynchburg. He also provided some statistics on residential structure fire causes.
Report of the Director	Mr. Shelton reported Virginia was invited to apply to Phase 2 of the National Disaster Resiliency Competition with HUD. Mr. Shelton reported on the Community Business Launch and the Statewide Business Competition. Mr. Shelton also reported on the Housing Trust Fund, Governor's Housing Policy Study, and DOHJ settlement agreement activities. Mr. Shelton invited all Board members to attend the Virginia Housing Conference to be held November 18-20 in Hampton, Virginia.
Unfinished Business	None
New Business	None
Board Matters	<p>A resolution to commend Mr. Jim Hyland for his service to the Board. There was no action taken.</p> <p>Mr. Ainslie recognized the service to the Board of retiring DHCD Deputy Director of the Division of Building and Fire Regulations, Mr. Emory Rodgers.</p>
Future Meetings	The next meeting of the Board will be held on Monday, <b>October 26, 2015.</b>
Adjournment	Upon motion duly made and seconded, the meeting was adjourned.